

DEPARTMENT OF THE ARMY

UNITED STATES ARMY STUDENT DETACHMENT VICTORY SUPPORT BATTALION 3330 MACGRUDER AVENUE FORT JACKSON, SC 29207

AZTJ-VSB-SD

26 OCT 06

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #20 – Consideration of Others (CO2)

- 1. The effectiveness of an organization's staff is largely dependent upon the interactions and relationships of its members. The C02 policy is a tool to assist in assessing the needs of USASD Students and permanent party and to improve the organizational climate. It is the policy of USASD to convey the importance of C02 as a vehicle for creating, maintaining and sustaining an environment of respect and dignity.
- 2. While the USASD Equal Opportunity Office is the proponent for implementing the C02 program within the company, it is a Commander's program that includes all assigned military and civilian personnel. C02 is comprised of education, and proactive and preventative measures. All permanent party military and civilian personnel will attend annual training. The USASD Commander may increase the frequency of C02 sessions as needed.
- 3. The success of this program depends on leader commitment at all levels. By supporting the use of proper C02, USASD can positively influence student support and Soldier readiness and the human relations climate of individual Soldiers and civilians.
- 4. Respect your coworkers, celebrate diversity, encourage unity, and care for one another. Make it a USASD priority!

CPT, SC

Commanding